



SCHOOL OF THE HOLY SPIRIT OF QUEZON CITY  
F. Sotto Street, BF Homes, Quezon City  
LEVEL III PAASCU RE-ACCREDITED  
PEAC-ESC CERTIFIED

CONFIDENTIAL RECOMMENDATION FORM  
(Grade 1 – Grade 4)

Name of Applicant \_\_\_\_\_ Level applying for \_\_\_\_\_

To the Guidance Counselor/Class Adviser:

The above named pupil is seeking admission to the **SCHOOL OF THE HOLY SPIRIT OF QUEZON CITY**. We would appreciate your fair evaluation of the applicant. Rest assured that all information will be kept confidential. After accomplishing the form, **please seal it in an envelope, sign the flap and return to the applicant**. Thank you for your assistance.

\*\*\*\*\*

Kindly check the description that represents your assessment of the applicant.

PERSONAL CONDUCT

- \_\_\_\_\_ excellent
- \_\_\_\_\_ good
- \_\_\_\_\_ fair
- \_\_\_\_\_ poor

EMOTIONAL DISPOSITION

- \_\_\_\_\_ very cheerful; fun to be with
- \_\_\_\_\_ good-natured; pleasant to be with
- \_\_\_\_\_ fairly good-natured; occasionally irritable
- \_\_\_\_\_ grouchy; frequently irritable

RESPONSE TO CORRECTIONS

- \_\_\_\_\_ accepts corrections/suggestions in good spirit
- \_\_\_\_\_ shows resentment by pouting, grumbling, etc.
- \_\_\_\_\_ quick to give an alibi
- \_\_\_\_\_ answers back

OBEDIENCE

- \_\_\_\_\_ obeys willingly
- \_\_\_\_\_ obeys hesitantly
- \_\_\_\_\_ disobeys

SOCIABILITY

- \_\_\_\_\_ goes with many friends
- \_\_\_\_\_ finds it easy to be friendly
- \_\_\_\_\_ goes only with 1 or 2 friends;
- \_\_\_\_\_ limits acquaintances to a select few
- \_\_\_\_\_ prefers to be alone; lacks interest in joining group activities

COOPERATION

- \_\_\_\_\_ goes out of her way to help
- \_\_\_\_\_ cooperates willingly
- \_\_\_\_\_ gives limited cooperation; does only what she has to do
- \_\_\_\_\_ cooperates grudgingly; complains about what she has to do

SCHOLASTIC STANDING

- \_\_\_\_\_ belongs to the top 10 of the batch
  - \_\_\_\_\_ belongs to the upper 25% of the batch
  - \_\_\_\_\_ belongs to the upper 50% of the batch
  - \_\_\_\_\_ belongs to the third quarter of the batch
  - \_\_\_\_\_ belongs to the bottom quarter of the batch
- Total Number of Pupils in the batch \_\_\_\_\_

MENTAL ABILITY

- \_\_\_\_\_ superior
- \_\_\_\_\_ above average
- \_\_\_\_\_ average
- \_\_\_\_\_ below average

ATTITUDE IN CLASS

- \_\_\_\_\_ always interested and enthusiastic
- \_\_\_\_\_ volunteers to recite
- \_\_\_\_\_ participates only when called upon
- \_\_\_\_\_ passively interested with what in going on
- \_\_\_\_\_ disinterested

CLASS ATTENDANCE

- \_\_\_\_\_ never absent
- \_\_\_\_\_ rarely absent
- \_\_\_\_\_ frequently absent without valid reason
- \_\_\_\_\_ always absent

PUNCTUALITY

- \_\_\_\_\_ always on time
- \_\_\_\_\_ rarely late
- \_\_\_\_\_ frequently late
- \_\_\_\_\_ always late

PERSONAL APPEARANCE

- \_\_\_\_\_ is always well-groomed
- \_\_\_\_\_ generally neat in appearance
- \_\_\_\_\_ is inclined to be messy
- \_\_\_\_\_ untidy, careless of physical appearance

**RESILIENCE**

- ☐ regards setback/ as opportunities to learn and grow
- ☐ generally able to cope with setbacks
- ☐ is affected by setbacks but able to recover composure
- ☐ finds it difficult to adjust/cope with setbacks

**COMMENTS:**

1. What do you consider to be the applicant’s strengths or talents?
2. What do you consider to be the applicant's weaknesses? In what areas can he/she improve?
3. Does the applicant have any physical, emotional, or mental health concern that may affect his/her academic performance or participation in extra-curricular activities? ☐ Yes ☐ No.  
If yes, please explain
4. Has the applicant ever been involved in any disciplinary case or put under academic probation? ☐ Yes. ☐ No.  
If Yes, please give the details and your assessment of the student at present.

**OVERALL RECOMMENDATION:**

- ☐ Strongly recommended for admission.

☐ Recommended with reservation
- ☐ Recommended for admission.

☐ Not recommended

Printed Name

Signature

Position

Date

School

Address

Tel. No.